

**New Town United Methodist Church
Williamsburg, Virginia
Leadership Board Meeting Minutes (Approved)
November 18, 2014**

Attendees

Members present:

Todd Freneaux, Chairperson
Pastor Mike Derflinger
Terry Bossieux
Tom Hassler
Pam Dumont
Carole Martin
Ellyn Hassell
Mark Matney
Carl Timmer
Pam Klepec
Stephanie Turner
Ian Roberts
Jeff Koob

Guests present:

Karen Goins
Gretchen Tisone
Joyce Miles
Donna Grannan

Welcome, Devotion, and Prayer

The New Town United Methodist Church Leadership Board (LB) held its monthly meeting on November 18, 2014 at 7:00 p.m. The meeting took place in the youth room at NTUMC, 5209 Monticello Avenue and was called to order by Todd Freneaux.

Mark Matney led a devotional. Updated prayer points were reviewed and Pastor Mike led the group in prayer. Following prayer, Carl Timmer shared his testimony.

Old Business

Approval of October 21st minutes:

Pam Klepec made a motion to accept the minutes as presented. Tom Hassler seconded the motion. The motion carried unanimously.

Finance/Treasurer's Report (Ian Roberts/Jeff Koob/Terry Bossieux):

Referencing the October financials, the following comments were made:

- Operating: Actual monthly income is \$48,605.31 and Actual monthly expenses are \$67,185.64. YTD actual operating income is \$552,534.59 and YTD actual operating expenses are \$630,273.65, with a variance of \$77,739.06.
- Total: Including the mortgage payment of \$13,933.09, the YTD total deficit is \$113,677.06.
- Reserves: Operating \$27,987.93; Building Fund \$125,684.91 (nine months of mortgage payments left).
- Preschool: YTD income \$166,233.45; YTD expenses \$176,012.32.
- So far this year, we've received 50 stewardship pledges (giving units) totaling \$288,667.00. The average pledge is roughly \$5,688.00. Building fund pledges total \$38,200.00.

New Business

2015 Budget Discussion (Pastor Mike, Jeff Koob, Terry Bossieux):

Pastor Mike began by explaining that God has given him a vision of ministry. He believe that the vision includes a MLT that is faithful in ministry, effective in helping the congregation make disciples, and ultimately fruitful for the Kingdom of God.

Distributing a draft of the "Vision and Proposal by Pastor Mike Derflinger to the LB for 2015 Staff and Budget" document, Pastor Mike explained that the proposed vision and changes align with simple church philosophy, cover all ministries, and promote fiscal responsibility.

The following list outlines the summary of the draft proposal. The draft proposal...

- Is fiscally responsible and reduces staff salaries by \$37,000 for 2015.
- Includes all ministries in the LB Reorganization Chart.
- Incorporates and is faithful to the Core Values.
- Reduces the number of salaries staff from 9 to 6.
- Creates an expectation that each staff person will develop as a volunteer coordinator.
- Encourages greater lay participation from the congregation.
- Creates and expectation that each staff person will multiply themselves rather than do it all.

Distributing a draft of the "MLT Budget Brief to the LB" document, Jeff Koob reviewed the proposed budget that included the following points:

- Background and methodology
- Staff composition
- MLT proposed 2015 budget by major categories
- MLT summary of proposed changes
- Historical operational salaries
- Cost of NTUMC leader pastor in 2015

**See Pastor Mike and Jeff for full copies of the proposed vision and budget.*

Action items as a result of the proposals:

- Questions from the LB should be sent to Todd Freneau and Tom Hassler who will send a combined list to Pastor Mike and Jeff.

- Pam Dumont and several others expressed concerns about the Pastoral Care realignment in the proposed vision. This led to the discussion about providing job descriptions for the realigned positions included in the proposed vision. As a result, the following motion was made by Mark Matney and seconded by Terry Bossieux:

LB requests that job descriptions for the new and realigned positions outlined in the proposed vision be created and reviewed before a vote can be taken.

The motion carried - 8 yes and 1 no.

- The discussion of staff changes started to cross over into SPR territory. LB will meet in an SPR role to discuss further.

Nominations Team Report (Pastor Mike):

Pastor Mike and the Nominations Team proposed the following slate of members for LB and Trustees:

Leadership Board (*bold signifies new members)

2015 – Terry Bossieux, Pam Dumont, Tom Hassler (Chair)

2016 – Pam Klepec, Mark Matney, Carl Timmer

2017 – **Tiffany Dormire, John Lohr, Gary Allen**

Trustees (*bold signifies new members)

2015 – Mary Apperson, Allen Meyer, Pat Martin

2016 – Frank Wood, **Chris Cianelli, Richard Collins**

2017 – **Wayne Harbaugh, Peter Polidori**

It was noted that the Nominations Team was not able to fulfill the LB Charter (which aligns with the *Book of Discipline*) stating that one young adult shall be selected to serve. The Charter defines a young adult as someone under the age of 36 at the beginning of the term served).

Pam Dumont made a motion to accept the proposed slate. Terry Bossieux seconded the motion. The motion carried unanimously.

Future Action Items and Upcoming Dates

- At the December LB meeting, select a date to meet with our new District Superintendent in January 2015.

Adjournment

Todd adjourned the LB portion of the meeting at 9:15 p.m. The next LB meeting will be held December 9th, 2014 7:00 p.m., NTUMC Youth room (*note that this date is one week earlier than our normal schedule*).

Respectfully submitted by Elyn Hassell, Leadership Board Secretary