

**New Town United Methodist Church
Williamsburg, Virginia
Leadership Board Meeting Minutes (Approved)
June 17, 2014**

Attendees

Members present:

Todd Freneaux, Chairperson
Terry Bossieux
Tom Hassler
Carole Martin
Ellyn Hassell
Pam Dumont
Mark Matney
Carl Timmer
Pam Klepec

Members absent:

Stephanie Turner
Ian Roberts

Guests present:

Stacie Lohr

Welcome, Devotion, and Prayer

The New Town United Methodist Church Leadership Board (LB) held its monthly meeting on June 17, 2014 at 7:00 p.m. The meeting took place in the youth room at NTUMC, 5209 Monticello Avenue and was called to order by Todd Freneaux.

Carl Timmer led a devotional. Updated prayer points were reviewed and the attendees broke into small groups for prayer.

Old Business

Approval of May 20th minutes:

****Corrections***

1. *Wayne Hunley will also attend the Annual Conference in June.*
2. *On Pastor Mike's first Sunday, cake will be provided after both services.*
3. *Debbie Ritchie is replacing Pam Dumont as Chairperson of the Executive Director Search Committee.*

Terry Bossieux made a motion to accept the minutes as corrected. Ellyn Hassell seconded the motion. The motion carried unanimously.

Finance/Treasurer's Report (Terry Bossieux):

Referencing the May financials, Terry made the following comments:

- Operating: Actual monthly income is \$52,067.43 and Actual monthly expenses are \$69,112.53. YTD actual operating income is \$284,328.00 and YTD actual operating expenses are \$322,592.73, with a variance of \$38,264.73.
- Total: Including the mortgage payment of \$13,933.09, the YTD total deficit is \$82,506.18.
- Reserves: Operating \$36,930.60; Building Fund \$185,768.04.
- Preschool: YTD income \$114,645.76; YTD expenses \$86,899.91.
- KCC has ended with a balance remaining of \$99,362.85. The KCC shortfall stands at \$99,362.85.
- Terry needs to clarify with Ian about specific line items.
- In general, giving continues to be down.
- Electrical bill is high, but reflects that the building is being used.
- Staff is doing a good job keeping expenses down.
- Next month, we are on track to review the preschool budget.

New Business

Update on Distribution of Minutes (Stephanie Turner):

In Stephanie's absence, Todd read a letter to LB on her behalf –

First, my apologies that we did not get the LB and Trustees meetings in the bulletin and weekly last Sunday. Our intent is to do so, but it was just an oversight. Along the lines of furthering communication and openness at the last LB meeting, we agreed that MLT would decide the best method to convey the minutes to the congregation. We will resume having a printed hard copy in the hallway and we will either send an email to members with minutes or have them posted on the new web site – this is still in discussion.

At the last meeting, we talked about church policies and procedures. I stated that we would distribute the policies to LB electronically once our compilation of them was complete – look for these next week.

At the last meeting, a review of the employee handbook was discussed and I stated that staff would provide suggested revisions. This is in progress and I should be able to forward this to SPR before the July meeting.

Director of Worship Search Committee (Stacie Lohr):

- On June 11th, Stacie received an email from Stephanie notifying her and other Search team members that posting had occurred for the DOW position. She received a copy of the DOW posting as well as the current job description.
- After the May LB meeting, Stephanie emailed a list of locations to be used for the posting.
- Stacie emailed the current Search team members requesting confirmation that they were still receiving emails via the group distribution email. She also requested that initial members confirm that they could continue to serve. The group distribution email is listed as the contact email for the posting.
- Stacie, John Sherman, and Marc Merriman are continuing to serve on the team. Ellyn Hassell needed to step down due to scheduling conflicts (Carole Martin is taking her place).

- Stacie is still waiting to hear from Stephanie regarding other new team members – at one point, there was a request to include a youth representative on the team.
- There have been no replies to the posting yet.
- This is a 4-week posting with a July 11th end date.

Executive Director Search Committee:

Pam Klepec and the committee are meeting June 18th, 6:00 PM. The job should be posted as soon as possible. It might be worth requesting Jim Griffith to advise the group on how to progress and locations for postings.

Additional New Business:

Carl Timmer is attending the upcoming Annual Conference. Knowing that the issue of homosexuality and the church will be a topic of discussion, Carl is currently researching and reading books to more clearly understand the issues. He plans to write a position paper that sums up his research and might serve as an official stance that LB could adopt and use for reference. This eventually may (or may not) become LB's official, unified stance on homosexuality as it relates to the church.

Todd will approach Jonathan, Stephanie, and Susan Hoar about officially inviting the church to fast and pray for Ian, Bev, and Christine Roberts.

Tom bought a bookshelf for the community prayer room and (with Jonathan's permission) filled it with several used Christian books. He encouraged everyone to drop off used books and implement a "take one, leave one" policy.

Financial Campaign/Tithing (Todd Freneau):

Continuing this conversation from May's LB meeting, additional points were made -

- Perhaps we could implement the John Wesley Experiment as a small group study.
- What would the focus be for a tithing challenge? Current tithers or new tithers? Could we create a challenge that encompasses both?
- Testimonies are also an important way to encourage current and new tithers.
- Recommended book - *Start This, Stop That* (by Jim and Jennifer Cowart).

Future Action Items (continued)

- LB bulletin board (Needs clarification from MLT)
- Review preschool budget (Agenda item for July LB meeting)
- Orientation for new members
- Comment box submissions
- Vision Statement for Worship (TBD)
- How can we more effectively communicate LB business to the congregation – MLT to decide
- To what degree is the preschool a ministry of the church? Where do we categorize this ministry? How does the preschool ministry relate to the church?
- Since the preschool is a ministry of NTUMC, is the money spent for this ministry reflected in our operational expenses report for the Annual Conference?

Adjournment

Todd adjourned the LB portion of the meeting at 8:25 p.m. The next LB meeting will be held July 22nd, 2014 7:00 p.m., NTUMC Youth room.

Respectfully submitted by Elyn Hassell, Leadership Board Secretary